NORTHAMPTON
HIGH SCHOOL

GDST
GIRLS' DAY SCHOOL TRUST

**Junior School Classroom Assistant**
Full-time 36 hours per week, 7.30am – 3.45pm term time only
Salary FTE: £17,502- £20,946 depending on experience
Required start date: Asap
Contract term: Permanent

**The role:**

We are looking to recruit a full-time Classroom Assistant to join our Junior School team. This role will predominantly support KS1 and main duties will include:

- Providing general assistance and practical classroom support to teaching staff and pupils in all learning activities
- Supporting the delivery of phonics sessions
- Managing classroom resources effectively and assisting in the preparation of teaching materials before lessons and clearing away afterwards
- Providing pastoral/welfare support to pupils
- Supervising pupils during break and lunch times in the dining hall and the playground
- Ensuring all health and safety requirements are adhered to at all times both in and outside the classroom, administering basic first aid (if qualified to do so)
- Maintaining effective working relationships with pupils, colleagues and parents, working collaboratively across all areas of Junior School

To succeed in this role, you will need excellent interpersonal and communication skills and good levels of numeracy and literacy. You will have a flexible approach and be happy to work both independently and as part of a team. You will be well organised and have a patient, caring personality and be passionate about learning and supporting children to develop and achieve their full potential. We encourage outdoor learning so you will also be happy working outdoors as well as within the classroom.

Experience of working with children in a learning or play environment is essential, as is a recognised TA or childcare qualification to NVQ Level 3.

**About the School:**

Northampton High School, part of the Girls' Day School Trust (GDST), is an independent girls' day school with a reputation for academic excellence, strong pastoral care and a wide breadth of extra-curricular activity. We are proud to be at the forefront of education for girls and a strong voice in promoting opportunities for young women.

All members of staff are expected to promote:
The GDST **Vision**: to be pioneers in, and shapers of, the future of girls' education.
The GDST **Purpose**: to help every girl fulfil her potential and her dreams.
And the GDST **Values**: We always put **Girls First**. We are **Fearless**. We are **Forward thinking**. We are a **Family of schools**.

**Benefits:**

As part of the GDST, the UK's leading network of independent girls' schools, we can offer a variety of benefits, such as:

- Competitive salaries and pay progression
- Access to extensive professional development opportunities
- Good transport links
- Training grants for qualifications
- Generous pension schemes
- Free life assurance benefit
- A discount of up to 50% on fees for children at GDST schools
- Childcare vouchers, interest free loans for training, computer purchase loans and travel season ticket loans
- A Cycle to Work scheme
- Competitive terms and conditions of employment

For further details and an application form, please see our website
https://www.northamptonhigh.co.uk/about/our-team/join-our-team/

Completed applications should be emailed to a.gates@nhs.gdst.net or sent to:

Mrs Anna Gates
HR Officer
Northampton High School
Newport Pagnell Road
Northampton
NN4 6UU

Applications should be submitted by **midday, on Friday 29 November 2019** at the latest, however, applications may be considered in advance of the deadline.

*Northampton High School and the GDST are committed to Safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.*