



NORTHAMPTON
HIGH SCHOOL

GDST
GIRLS' DAY SCHOOL TRUST

Nursery Manager

Full time, all year round, 36 hours per week

Salary: £31,719 – 33,500 depending on level of experience

Contract term: Permanent

The Post:

We have an exciting vacancy for an accomplished Nursery Manager to lead an expanded and refurbished Nursery, relishing the chance to make a difference in shaping and continuing the success of an already high quality setting. This is a special opportunity to develop our thriving Nursery, and not just take up the reins of the day-to-day.

The Person:

We are looking for someone with energy and a strong skill set who is a people-person. You will be a dynamic and inspirational leader, able to retain, develop and maximise the experience and talent of an already strong team. You will have excellent organisational and communication skills and will bring energy to every task with a positive, solution-focused approach.

You will have a passion for Early Years education, promoting learning and development at every opportunity, ensuring all aspects of the EYFS curriculum is planned & delivered, always seeking new and exciting ways to achieve the best. We ensure that all children receive rich and stimulating experiences appropriate to their age and stage of development, with their welfare and happiness central to everything we do.

You will also be the face of the Nursery, delivering outstanding customer service, building and maintaining excellent relationships internally, with parents and colleagues, as well as welcoming prospective parents.

This is a full-time role, all year round, and you will be included in ratios whilst also having dedicated time each day for administrative responsibilities.

You will have a recognised childcare qualification at NVQ Level 3 or above with relevant experience from within an educational establishment.

About the School:

Northampton High School, part of the Girls' Day School Trust (GDST), is an independent girls' day school for girls aged 2 to 18, with a reputation for academic excellence, strong pastoral care and a wide breadth of extra-curricular activity. We are proud to be at the forefront of education for girls and a strong voice in promoting opportunities for young women.

All members of staff are expected to promote

The GDST **Vision:**

to be pioneers in, and shapers of, the future of girls' education.

The GDST **Purpose:**

to help every girl fulfil her potential, and her dreams.

And the GDST **Values:**

We always put **Girls First**. We are **Fearless**. We are **Forward thinking**. We are a **Family of schools**.

Benefits:

As part of the GDST, the UK's leading network of independent girls' schools, we can offer a variety of benefits, such as:

- Competitive salaries and pay progression
- Access to GDST central training and development programmes
- A discount of up to 50% on fees for children at GDST schools
- Good transport links
- Training grants for qualifications
- Generous pension schemes
- Free life assurance benefit
- Lunches: free lunches are provided to all staff during term time
- Computer loans: interest free loans are available to staff to enable them to buy a computer for personal use at home or school
- Cycle scheme: the school is part of the scheme which enables staff to purchase bicycles and equipment at a tax advantageous rate and pay for the equipment over 12 months

For further details and an application form, please see our website
<https://www.northamptonhigh.co.uk/about/our-team/join-our-team/>

A completed application form and letter of application should be submitted to submitted to a.gates@nhs.gdst.net or sent to:

Mrs Anna Gates
HR Officer
Northampton High School
Newport Pagnell Road
Northampton
NN4 6UU

Applications should be submitted by **midday Friday 4 October**.

Northampton High School and the GDST are committed to Safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

